PARKING MACHINE INSTRUCTIONS

Parking machines are located inside each elevator lobby. Process MUST be completed upon arrival.

1. Press Start. Enter plate/tag number. Press OK to continue.

2. Select 1 to: ‘Purchase New Ticket’

3. Select 2 for Daily parking. Enter 1 for number of days and press OK. Do not select hourly.

4. Select 1 for Yes when prompted for a guest code.

5. Enter Guest Code and press OK. (Receipt is for your records. Do not place in vehicle.)